



**MUNICIPALITY OF SOUTH WEST MIDDLESEX  
COMMITTEE MINUTES**

THURSDAY, JUNE 3, 2021 1:30 PM  
via Electronic Participation

**MINUTES**

**ECONOMIC DEVELOPMENT COMMITTEE MINUTES**

**Meeting can be viewed live at:**

<https://www.youtube.com/channel/UC6oo98BZcAvuVMKLDx88I4A>

**SOUTHWEST MIDDLESEX COMMITTEE MINUTES**

The Municipality of Southwest Middlesex Economic Development Committee met in Regular Session on June 3, 2021 at 1:30 p.m.

**MEMBERS PRESENT:**

Allan Mayhew (Chair presiding), Doug Bartlett, Harold Carruthers, Christa Cowell, Rick Cowell, Dennis Harmsworth, Mark McGill, Phil Moddle, Mike Sholdice

**REGRETS:** Hilary Janemi, Erin Waller-Burnett

**STAFF PRESENT:**

CAO/Clerk - Jill Bellchamber-Glazier, Economic Development & Communications Officer – Sheila McCahon, Planner – Stephanie Poirier

**1. CALL TO ORDER**

Chairperson Mayhew caleds the meeting to order at 1:31 p.m.

Today's meeting is being held as a virtual meeting due to the declared emergency. In order to keep everyone safe, we are taking this measure to help stop the spread of COVID-19.

Although this is a virtual meeting, we will attempt to record, stream live and publish in accordance with council's Electronic Recording of Meetings Policy.

Due to the pandemic and the requirement for social distancing, to keep you safe, we are not able to allow public to attend this meeting. Normally by attending an open public meeting of the Municipality of Southwest Middlesex you are consenting to your image, voice and/or comments being recorded and published.

Anyone who is invited to speak may be recorded and their voice, image and/or comments will form part of the live stream and recording.

The chair and/or the clerk have the discretion and authority at any time to direct the termination or interruption of live streaming. Such direction will only be given in exceptional circumstances where deemed relevant. Circumstances may include instances where the content of debate is considered misleading, defamatory or potentially inappropriate to be published.

Attendees are advised that they may be subject to legal action if their actions result in inappropriate and/or unacceptable behaviour and/or comments.

Today's meeting may be streamed live as well as recorded and published on the Southwest Middlesex YouTube channel & website.

Thank you.

## **2. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF**

The Municipal Conflict of Interest Act requires any member of Council declaring a pecuniary interest and the general nature thereof, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the Act.

None were declared.

### **3. ADDITIONS TO THE AGENDA**

#2021-ED-06

Moved by C. Cowell

Seconded by M. Sholdice

THAT the Regular Agenda of the Economic Development Committee dated June 3, 2021 be accepted as presented.

Carried

### **4. DELEGATIONS AND PRESENTATIONS**

Stephanie Poirier – Planner, SWM Planning Summary Report 2020 and presentation of new SWM Guide to Planning documents.

### **5. CONSENT AGENDA**

- a. Economic Development Committee Meeting Minutes – March 4, 2021
- b. Middlesex County Economic Development Update
- c. Middlesex County – Warden’s Letter to Premier
- d. The Business Help Centre – COVID Support Impact
- e. SWIFT

#2021-ED-07

Moved by M. McGill

Seconded by D. Bartlett

THAT the Economic Development Committee receives Consent Agenda Items 5.a through 5.e for Information and approve the March 4, 2021 meeting minutes.

Carried

### **6. STAFF REPORTS**

- a. Economic Development Strategic Plan Update & Activities Update

#2021-ED-08

Moved by M. McGill

Seconded by R. Cowell

THAT the Economic Development Committee receive the Strategic Plan Update & Activities Update report for information.

Carried

- b. Brownfield Property – verbal report

## **7. NEW BUSINESS**

- o Sub-committee report on Clean-up Day was presented by C. Cowell. The sub-committee has planned a Main Street (downtown core) clean-up on June 15, 2021 with active businesses encouraged to clean up in front of their businesses and volunteers working at vacant main street business (downtown core) properties. Sidewalk weeds would need the assistance of municipal departments; they are also planning events in Wardsville, Melbourne and Appin at a different time.

## **8. ANNOUNCEMENTS**

The Mayor noted that he will be away from June 8 to 12, 2021.

## **9. FUTURE MEETINGS (subject to change)**

- September 2, 2021 – 1:30 p.m.
- December 2, 2021 – 1:30 p.m.

## **10. ADJOURNMENT**

The Chairperson adjourned the meeting at 2:37 p.m.

---

Chairperson

---

Secretary